# Checklist for Adult Sponsor (1)

## This completed form is required for ALL projects.

To be completed by the Adult Sponsor in collaboration with the student researcher(s):

**Student’s Name(s):**

**Project Title:**

1. □ I have reviewed the Intel ISEF Rules and Guidelines.

2. □ I have reviewed the student's completed Student Checklist (1A) and Research Plan/Project Summary.

3. □ I have worked with the student and we have discussed the possible risks involved in the project.

4. □ The project involves one or more of the following and requires prior approval by an SRC, IRB, IACUC or IBC:
   - Humans
   - Potentially Hazardous Biological Agents
   - Vertebrate Animals
   - Microorganisms
   - rDNA
   - Tissues

5. □ Items to be completed for ALL PROJECTS
   - Adult Sponsor Checklist (1)
   - Research Plan/Project Summary
   - Student Checklist (1A)
   - Approval Form (1B)
   - Regulated Research Institutional/Industrial Setting Form (1C) (when applicable; after completed experiment)
   - Continuation/Research Progression Form (7) (when applicable)

Additional forms required if the project includes the use of one or more of the following (check all that apply):

- **Humans**, including student designed inventions/prototypes. (Requires prior approval by an Institutional Review Board (IRB); see full text of the rules.)
  - Human Participants Form (4) or appropriate Institutional IRB documentation
  - Sample of Informed Consent Form (when applicable and/or required by the IRB)
  - Qualified Scientist Form (2) (when applicable and/or required by the IRB)

- **Vertebrate Animals** (Requires prior approval, see full text of the rules.)
  - Vertebrate Animal Form (5A) - for projects conducted in a school/home/field research site (SRC prior approval required.)
  - Vertebrate Animal Form (5B) - for projects conducted at a Regulated Research Institution. (Institutional Animal Care and Use Committee (IACUC) approval required prior experimentation.)
  - Qualified Scientist Form (2) (Required for all vertebrate animal projects at a regulated research site or when applicable)

- **Potentially Hazardous Biological Agents** (Requires prior approval by SRC, IACUC or Institutional Biosafety Committee (IBC), see full text of the rules.)
  - Potentially Hazardous Biological Agents Risk Assessment Form (6A)
  - Human and Vertebrate Animal Tissue Form (6B) - to be completed in addition to Form 6A when project involves the use of fresh or frozen tissue, primary cell cultures, blood, blood products and body fluids.
  - Qualified Scientist Form (2) (when applicable)
  - The following are exempt from prior review but require a Risk Assessment Form 3: projects involving protists, archae and similar microorganisms, for projects using manure for composting, fuel production or other non-culturing experiments, projects using color change coliform water test kits, microbial fuel cells, and projects involving decomposing vertebrate organisms.

- **Hazardous Chemicals, Activities and Devices** (No SRC prior approval required, see full text of the rules.)
  - Risk Assessment Form (3) (have up with potentially hazardous biological agents.)
  - Qualified Scientist Form (2) (required for projects involving DEA-controlled substances or when applicable)

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**Adult Sponsor's Printed Name**  
**Signature**  
**Date of Review**

**Phone**  
**Email**